



HOE BRIDGE SCHOOL

Early Years Free Entitlement (EYFE) Information Sheet

Working in partnership with Surrey County Council (SCC), Hoe Bridge School offers both the Universal 15 hours and the Extended 30 hours EYFE for pupils in our Nursery and Reception years. Depending on when your child was born, you will be eligible for up to six terms of EYFE. Eligibility ends from the start of the term after your child's fifth birthday.

All children aged three and four are entitled to the Universal EYFE and although this is applied automatically to pupils' bills, you need to complete the relevant sections of SCC's Declaration Form and return this to our Pre-Prep Office. The form is available on our website or from the Pre-Prep Office. If you have previously used another childcare provider, your bill may need to be adjusted to reflect any reduction in EYFE funding received by the school from SCC.

Where both parents are working and you meet certain income criteria, you will be eligible for Extended EYFE. To claim this, you need to apply online for an Eligibility Code from HMRC (www.gov.uk/help-with-childcare-costs/free-childcare-and-education-for-2-to-4-year-olds) and then complete all sections of SCC's Declaration Form and return to our School Office. As soon as we receive validation of your eligibility from SCC, we will make any necessary adjustments to your child's billing account.

NB: SCC require an updated Declaration Form to be completed prior to the start of each subsequent term and this will be sent to you via your child's Book Bag. This is also available on our website (see www.hoebridgeschool.co.uk/joining-us/our-fees/). For all claimants of "extended" EYFE, your Eligibility Code must be validated every three months and HMRC will send you a reminder to do this.

Our minimum attendance requirement is five mornings per week (three for Nursery children in their first half of the Autumn Term) for the Universal EYFE and full time for the Extended EYFE.

Universal EYFE of three hours per day is applied between the daily attendance times of 8.45 am to 12.15 pm and Extended EYFE of six hours per day is applied between 8.15am and 3.20pm. Fees are payable in respect of attendance over and above these EYFE hours, but vary according to a pupil's actual attendance and EYFE eligibility. Details are shown on our termly bills, but as a guide at the current EYFE funding rate (which is £4.65 per hour), examples of the termly fees payable in 2019-20 are as follows:

	Nursery	Reception	Reception
Attendance	Five Mornings	Full Time	Full Time
EYFE Entitlement	Universal	Universal	Extended
Autumn Term (13 Weeks)	£1,143	£2,673	£1,766
Spring & Summer Terms (10 Weeks)	£1,352	£2,882	£2,185

Although EYFE is available from SCC for 38 weeks per year, Hoe Bridge School only receives funding for our term times which usually total around 33 weeks per year. However, it is possible for you to seek the remaining weeks from another registered school, nursery or childminder.